

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
October 10, 2024**

CALL TO ORDER

Chairman Mike Gwozdecki called the Authority meeting of October 10, 2024 to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Deborah Halpin-Brophy, James Collins II, WWTP Josh Kuhn

BOROUGH Chief/Borough Manager Tom Day

MEMBERS ABSENT

Pennoni Engineer Greg Rogalski & Justin Pittman

BILL ADJUSTMENT REQUEST

Rodney & Amy Jackson, owner of 401 N. Baltimore Avenue submitted a bill adjustment form do to a leaking toilet valve that has been replaced. The Authority reviewed the account screen.

Jim Collins made a motion to adjust the bill for 401 N. Baltimore to 9000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

RECOGNITION OF VISITORS

Frank & Deb Neumayer, 85 Wise Lane, Boiling Springs and owner of 16 Park Street and tenant Andrea Allen came to the Authority meeting to discuss a leak at 16 Park Street. Mrs. Neumayer stated there was a leak on 6-6-24 bill and a leak on 9-5-24 bill. Mrs. Neumayer requested the bill go back to the 12-5-23 usage since that is her normal usage. Andrea indicated she paid the last bill without asking for an adjustment. Mike Gwozdecki went through the history of the leaks and repair. Mike Gwozdecki asked what the leak was and when was it repaired. Mr. Neumayer indicated there were no leaks inside so he & Josh took off the skirting. The old meter was still under the trailer so Mr. Neumayer cut the meter out and repaired it with two shark bite and new pipe. Mr. Neumayer brought the old meter to show the members. The readings come from the new meter in a pit. No one was sure who installed the old meters under the trailers or who installed the meter pits. It would have been up to the homeowner at that time to take out the old meter. Mike Gwozdecki suggested sending a letter to the residents on Park Street indicating to get a plumber and remove any old meters under the trailers.

Mike Gwozdecki asked if a bill adjustment form was submitted. Ms. Allen did not fill the form out. Mr. Gwozdecki asked Mr. Neumayer to submit some sort of receipt or affidavit for the cost of repairs.

Judy Russell made a motion to adjust the bill for 16 Park Street from 27,000 gallons to 14,000 gallons of usage. The motion was seconded by Deb Brophy. Motion passed.

Tom Day will compose a letter for the Park Street residents on old meter removal.

REVIEW OF REGULAR MEETING MINUTES-SEPTEMBER12, 2024

Jim Collins made a motion to approve the meeting minutes of September 12, 2024. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-SEPTEMBER 2024

Judy Russell made a motion to approve payment of the water and sewer bills for September 2024. The motion was seconded by Jim Collins. Motion passed.

ENGINEER'S REPORT

Water Line Project- Mr. Day reported a construction meeting was held and work should start 10-15 through 10-23. The work will start on Sycamore. The final paving should be completed January 3, 2025.

OLD BUSINESS

Mr. Day reported the sewer plant and generator building roof replacement should start next week. The roof at the Pump Station on W. Pine Street would be replace at a cost of \$1850 and would be paid out of the water account.

NEW BUSINESS

Treasurer's Report-Jim Collins made a motion to approve the Treasurer's Report for September 2024. The motion was seconded by Deb Brophy. Motion passed.

Audit Service for 2024-2026 Jim Collins made a motion to approve the Independent Audit Services from Hamilton & Musser for 2024-2026 audits. The motion was seconded by Judy Russell. Motion passed.

Borough Report-Mr. Day gave the CD information to the Authority members and asked if he could purchase another CD with the interest made.

Jim Collins made a motion to have Mr. Day re-invest \$750,000 plus the cash into the account at the best interest rate. The motion was seconded by Judy Russell. Motion passed.

Mr. Day presented the proposed 2025 water and sewer budget for the members to review with no rate increases.

Jim Collins made a motion to advertise the proposed 2025 water and sewer budget. The motion was seconded by Judy Russell. Motion passed.

Mr. Day asked the Authority if they would consider paying for half of a utility vehicle with a 72" plow. The total price including plow is \$27,000. The Authority's share would be \$13,500. Mr. Day presented a brochure for members to view.

Jim Collins made a motion to pay for half of a utility vehicle with plow at a cost \$13,500. The motion was seconded by Judy Russell. Motion passed. Half of the payment would come from sewer and half from water.

ADJOURN

Mike Gwozdecki adjourned the October 10, 2024 meeting at 5:50 p.m. The next meeting would be held on November 14, 2024

Respectfully submitted,

Pat Fisher
Utility Billing Clerk